

## **Technical instructions for contributors to write articles**

All papers must have a short excerpt or (abstract, up to 1500 characters), keywords, and summary (up to 1500 characters) written in English. All contributions (articles, reviews, reactions, notes, sources ...) must be written in electronic form, in one of the versions of MS Word (or in another compatible program), and saved in MS Word document format (\*.doc). We also ask our associates to use the Times New Novel, font size 12, and 1.5 line spacing. In the critical apparatus font size is 10 and line spacing single. The paper is submitted in electronic form such as CD, DVD, flash memory stick, or via e-mail, which must be accompanied by a printed copy. Papers should not cross two author's sheets (32 pages).

The author of the paper is obligated to submit to the Editorial Office his home address current Employment Status as well as e-mail address. The contribution can be submitted in person at the Historical Institute of Montenegro with the indication "For Historical Records", or send by mail to the address:

**Historical Institute of the University of Montenegro**

**Bulevar revolucije 5**

**81000, Podgorica**

**Montenegro**

Also it can be send via E-mail address: [istorijskizapisi@gmail.com](mailto:istorijskizapisi@gmail.com) or [ii@ucg.ac.me](mailto:ii@ucg.ac.me)

## **Technical instructions for writing a critical apparatus of articles for Historical Records**

The bibliographic unit is listed in the critical apparatus on the letter in which it was written.

Name of the author (initial letter of the both name and the surname and title of the article –current ( ordinary printed letters ).

*Title of monograph or journal –italic (slash, right-angled letters).*

op.cit.-Citated Work

**Examples:**

### Quoting a book

D. Bekić. *Jugoslavija u hladnom ratu. Odnosi sa velikim silama, 1949–1955*, Zagreb, 1988, 145-153. ( when it comes to page numbers there is no need to use the abbreviations p. or pp. only the page number is written).

R. Zotović, *Population and Economy of the Eastern Part of the Roman Province of Dalmatia*, BAR International Series 1060, London, 2002, 3-21

Same, 60.

When the same work is cited again in the text elsewhere, the abbreviated name should be used: D. Bekić, *Jugoslavija u hladnom ratu*. If the work is cited more than once, it can be used abbreviation op.cit. and this if only one work is mentioned by the same author.

### Citing a journal article

V. J. Đurić, *Istorijske kompozicije u srpskom slikarstvu srednjeg veka, Zbornik radova vizantološkog instituta* (here: ZRVI) 8/2 (1964), 75.

I. Jelić *O nastanku granice između hrvatske i Srbije Časopis sa suvremenu umjetnost* (hereinafter: ČSP), 23 no. 1-3, (1991), 1-33.

G. Kühnel, *Ausschmückungsprogramm der Geburtsbasilika in Bethlehem*, *Boreas* 10 (1987), 137-150, Abb. 2-9, Tf. 12-16. ( citing graphic application from a magazine article).

If there are multiple authors they are listed one after the other, separated by commas. For example: L. Čoralić, M. Katušić, *Grbljan u mletačkim prekomorskim kopnenim postrojbama (18th Century)*, *Historical records* 3-4 / 2013, 30-45.

If the year of *de facto* publication and the year for which the *de jure* periodical is published are not the same, then state this second year in brackets after the number of the periodical, if such information is given in the publication:

Z. Žeravica, L. Žeravica, *Srednjovjekovno naselje u Popovici kod Negotinaa* *Starinar* (op.cit.) 28-29 (1977-1978), 201–211.

### Citing articles from a book or collection of papers (title of the collection goes in Italic):

K. Kovačević, Incidenti na jugoslovensko-mađarskoj granici 1953-1956, M. Terzić, D. Bogetić (ur.), *Balkanski pakt 1953-1954*. Zbornik radova, Beograd 2008, 282-294.

V. Manojlović-Nikolić, Arheološki podaci o „S“ karičicama u srednjem veku na tlu Vojvodine, *Srpsko-mađarski odnosi kroz istoriju, Zbornik radova sa međunarodnog naučnog skupa*, Z. Đere (ur.), Novi Sad 2007, 21-29.

L. Vagalinski, Late Antiquity Burnished Pottery and Barbarian Presence South of the Lower Danube (Bulgaria), M. Mirković, (Hrsg.), *Römische Städte und Festungen an der Donau. Akten der regionalen Konferenz*, Belgrad, 16.-19. r 2003, Oktober Beograd 2005, 249-253.

#### Citing newspapers

“Triptih o velikim lomovima društva”, *Pobjeda* (Podgorica), br. 17235, 5. XII 2013, 19.

#### Citation of archival funds:

State archives of Montenegro (here: DACG), MUD, F1, number 99. *Dopis ministra unutrašnjih djela od 27.02.1886*.

#### Citation of published documents in collections or collections of material:

Izveštaj Dragoja Đurića državnom sekretarijatu za inostrane poslove o razgovoru sa Molotovim, Moskva 6. jun 1953, R. Luburić (urednik), *Pomirenje Jugoslavije i SSSR-a 1953 – 1955. Tematska zbirka dokumenata*, Podgorica 1999, 145-147.

#### Citing encyclopedias:

"Samohodna artiljerijska oruđa", *Vojna enciklopedija* (here: VE) t. 8, Beograd, 1971, 323-325.

Or if author is known

T. Mortidija, "Grga Budislav Anđelinović", *Hrvatska enciklopedija* (here: HE), sv. 1, Zagreb, 1941, 437.

#### Citation from the World Wide Web:

- I. Milevski, E. Braun and D. Varga, A newly-discovered Early Bronze Age settlement and silo complex at Amaziya, Israel. Antiquity's Project Gallery, <http://www.antiquity.ac.uk/projgall/milevski331/> (april 2012).

Abbreviations of bibliographic determinants already established in a certain type of citation in already specialized areas, such as numismatics, epigraphs, etc. in the text they are mentioned as such, e.g. (CIL VI: 266; HCC III: no. 87, pl. 44/87; RIC V.2: 877; RMD 189; LIMC IV.1: 133-137; Tac. Ann. I.39), with the appropriate interpretation being given in the bibliography at the end of the paper.

CIL = Corpus Inscriptionum Latinarum

HCC = Roman Imperial Coins in the Hunter Coin Cabinet

LIMC = Lexicon Iconographicum Mythologiae Classicae

RIC = The Roman Imperial Coinage

RMD = Roman Military Diplomas

Tac. Ann. = Tacit, Publije Kornelije

Anali, Prevod Lj. Crepajac. Beograd, 1970

The author also sends a Word document with a list of illustrative attachments (if any). Mark the document with the author's last name and initials, indicating that it is a list of illustrations. Attachments (photos provided exclusively in tif or jpg formats). Each individual file of illustrative attachments must be marked in the appropriate order, e.g. Adamic M picture 01.jpg, Adamic M picture 02.jpg etc. Photos should be of the best possible quality. It is desirable that the photos are in color. Drawings scan at a resolution of at least 600 x 600 dpi. The formats of illustrative attachments are exclusively: jpg, tif, cdr, psd, bmp. All cartoon objects, maps, plans, graphs and the like given in the text are kept in text as images and mark as (fig. 1), plural (figs. 1-2) Papers that do not meet these technical criteria will not be considered for publication. The editorial office is open to any form of prior interest and instruction associates regarding technical propositions regarding the layout of the article.